

# OFFLINE GIFT VERIFICATION FORM



This form is used to verify offline gifts made to the specified nonprofit below. Submitting this form acknowledges the nonprofit's compliance with Foundation giving day policies.

>>> **Deadline to submit: May 15, 2024**

Note: Include copies of all checks listed on this form. Checks dated earlier than April 1, 2024 are ineligible.

## 1. NONPROFIT PARTICIPANT INFORMATION

Organization Name :

Primary Contact Name :

Phone :

## 2. MATCH OR CHALLENGE GIFTS

For offline donations of check or cash, please list on the next page.

Name <small>(Donor or As Appears on Check)</small>	Cash <small>(List cash amounts below)</small>	Check <small>(List check amounts below)</small>
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

### 3. OFFLINE GIFTS



Stop and verify that checks reported only appear in either Section 2 with "Matches," or Section 3 with "Offline Gifts." Checks cannot be included in duplicate sections.



Name <small>(Donor or As Appears on Check)</small>	Cash <small>(List cash amounts below)</small>	Check <small>(List check amounts below)</small>
13.		
14.		
15.		
16.		
17.		
18.		
19.		
20.		
21.		
22.		
23.		
24.		
25.		

4. **PAGE 1 :**  **+** **PAGE 2 :**

Match or Challenge Gifts      Offline Gifts

**= GRAND TOTAL :**

### 5. ACKNOWLEDGMENT

I acknowledge that I have reviewed the information submitted for accuracy and ensure that duplicate information was not also entered online as a gift through GiveGab. If additional verification is needed, I will assist the Foundation with this information.

Primary Contact Signature :

Date :