# 2024 Future Fund Grant Cycle

*Community Foundation of Abilene*

## *Eligibility*

### Eligibility Restriction*

Community Foundation of Abilene Future Fund Grants are restricted to support projects/programs serving children and/or youth in Abilene and Taylor County, Texas.
Can this grant be restricted to serving the required population?

### Choices

Yes
No

## *Ineligible*

Community Foundation of Abilene Future Fund Grants are restricted to support projects/programs serving children and/or youth in Abilene and Taylor County, Texas.
Organizations unable to restrict grant funds to serve the required population are not eligible to apply for this grant.
Thank you for your interest.

## *Grant Request Summary*

### Project/Program Name*

*Character Limit: 100*

### Amount requested from CFA*

**Requests should range from $1,000 to $5,000**

*Please request an even dollar amount. No decimals please.*

*Character Limit: 20*

## Program Service Area*

In addition to serving children or youth, please choose the service area that best aligns with your organizational mission.

- Education

- Fine Arts and Culture

- Health and Mental Health

- Human and Social Services - *includes Housing or Hunger Relief*

### Choices
Education
Fine Arts and Culture
Health and Mental Health
Human and Social Services

## *Proposal Narrative*

### Organization Mission and History*
Please provide the organization's mission and a brief history.

*Character Limit: 2000*

### Project/Program Description*
Please describe the project/program.
Address the specific target population and the number of children/youth expected to benefit.

*Character Limit: 3000*

### Community Need*
What community need does this project/program address?
What data exists to support this need?

*Character Limit: 3000*

### Evaluation*
What are the expected outcomes for this project/program?
Describe any tools, methods, and/or strategies that you will use to measure outcomes.
Describe any plans for evaluating the effectiveness of the project/program.

*Character Limit: 2500*

### Project/Program Execution*
Share information about the principal staff or volunteers who will implement the project/program.

*Character Limit: 1000*

## Financials

### Proposed Use of Funds*

Briefly describe how grant funds will be spent in this project/program.
Include details about other funding sources for the project or program.

Be sure the uploaded Project Budget Form (provided below) reflects this description.

*Character Limit: 1000*

### Total Project Cost*

This amount should be reflected in the right hand column total of the Project Budget Form.

*Character Limit: 20*

### Total amount of funds requested from the CFA*

This amount should be reflected in the left hand column total of the Project Budget Form.

*Character Limit: 20*

**Upload Instructions:**

For the sections below where uploaded documents are required, the following formats will be accepted:

- .doc or .docx (Microsoft Word)
- .xls or .xlsx (Microsoft Excel)
- .pdf (Adobe)

Only one document can be uploaded per section. If you have separate documents for a specific section, please combine into one document and upload.

**For all sections where a form template is provided, you will need to download the form, make changes and save a copy, then upload your new file.**

### Project Budget*

Please download, complete, and upload the attached Project Budget Form.

*File Size Limit: 2 MB*

### Annual Operating Budget*

Please upload your organization's annual operating budget (reflecting the period in which you are seeking funding).
Feel free to utilize your own format or use the attached Annual Operating Budget form if needed.

*File Size Limit: 4 MB*

## Balance Sheet*

Please upload your organization's balance sheet here.
Feel free to utilize your own format or use the attached Balance Sheet Template if needed.

*File Size Limit: 3 MB*

## *Attachments*

### Board of Directors*

Please upload a list of your Board of Directors. If available, include their professional, business, or community affiliations.

*File Size Limit: 2 MB*

### First-time Applicant?*

If this is your first time to apply for a grant through the Community Foundation of Abilene, or if your IRS tax status has recently changed, please answer "Yes" to this question.
You will be required to upload tax status documentation in the following section.

#### Choices

Yes - I am a first time applicant or my organization's tax status has changed.
No - I am a returning applicant and my organization's tax status has not changed.

## *Tax Documentation Upload*

### Tax Documentation Required for First Time Applicants*

Please upload a copy of applicable letter(s) from the Internal Revenue Service (IRS) pertaining to tax exempt status under IRS Code sections 501(c)(3) and 509(a) (for public charities) or sections 115 and 170 (for governmental subdivisions).
See a sample IRS letter here.

*File Size Limit: 1 MB*